

## BOX HILL ATHLETIC CLUB INC

PO Box 247, Box Hill VIC 3128

### HAGENAUER'S RESERVE GROUND HIRE REQUIREMENTS AND COSTS

Name of Hirer .....  
(Block letters)

Contact: ..... Phone .....  
(Block letters)

E-mail ..... Fax .....

Ground Hire Date ...../...../..... Hire Times: Open ..... Close .....  
(list additional sessions below)

Rain Out Day (if required) ...../...../.....

To confirm dates, it is recommended that the Ground Manager, Mr Tony Marsh is contacted on 9897 1912 (phone), 0422 821 502 (mobile) or [t-marsh@live.com](mailto:t-marsh@live.com) (email) prior to completing this form to ensure that the required dates are available.

**Equipment Required** - please note the equipment required by inserting the cost in the table below:

Equipment	Cost	Number Required	Hirer Cost (insert cost of items required)	Comments
Ground Hire	See Note 1			
Training Session	See Note 2			
Long Jump	Included			
High Jump # 1	Included			
High Jump # 2	\$30			
Public Address System	Included			
Hurdles	\$65			
Starting Blocks	\$35			
First Aid Room	See Note 3			
Flood Lights	\$35 / hour			
Shot Put Set	\$30			
Discus Set	\$30			
Javelin Set	\$30			
<b>Total Cost of Hire</b>				

- Notes:
1. Ground Hire Fee:
    - (i) City of Whitehorse Hirer – Primary Schools \$330
    - (ii) Non City of Whitehorse Hirer – Primary Schools \$385
    - (iii) City of Whitehorse Secondary Schools & other users \$385
    - (iv) Non City of Whitehorse Secondary Schools & others \$440
    - (v) Combined School Sports \$550
  2. Training Sessions
    - (i) Peak times (after 3:30 pm week days) \$65.00 / hr
    - (ii) Off-peak times \$50.00 / hr
  3. First Aid Room - the first aid room will be available for use provided that a qualified first aid person is in attendance.
  4. The ground hire fee includes for use of the public address system, tables and chairs and one high jump pit.

I confirm that I have read and agree to comply with the attached Conditions of Occupancy for hire of Hagenauer's Reserve and that all relevant staff and students will be made aware of these conditions.

.....  
(signature)

.....  
(date)

## **HIRING OF HAGENAUER'S RESERVE CONDITIONS OF OCCUPANCY**

1. The grandstand and all areas of the Reserve are to be left in a clean and tidy condition. **ALL** refuse is to be collected and placed in the bins provided for that purpose.
2. Any misbehavior, or act of vandalism during the period of occupancy will render the hirer ineligible for future use of the Reserve. In particular, unauthorised entry into, or climbing upon any building within, or fence surrounding the Reserve is prohibited.
3. The hirer is responsible for all restitution costs incurred as a result of any damage suffered during the period of occupancy.
4. The use of, or interference with any equipment not subject to the hiring agreement is prohibited. It should be noted that:
  - Weights are **not** to be removed from the hurdles
  - No sand is to be removed from the jump pits, or placed on the runups or track and on conclusion of the jumping events, all sand on the runup and concrete surrounds is to be swept back **into the pits** which must then be raked level.
5. All warming up is to be done in the back straight, or on the grass inside the running rail.
6. Only the Public Address System provided by the Club is to be used within the Reserve. Use of that system is to be restricted to announcements and **not** for running commentaries on events in progress.
7. The following restrictions on running shoes apply:
  - Only 7 mm spikes are to be used on the running track or field games runups, with the exception of the Javelin runup
  - **Only** 9 mm to 12 mm spikes are to be used on the Javelin runup.
8. Only starting blocks with approved fastening devices are to be used - 12 mm to 15 mm spikes only, **NOT** pegs or long pins.
9. Competitors wearing spiked shoes **must** use approved starting blocks for the start of all running and hurdle events up to and including 400 m and the first leg of all relays.
10. Should this booking be cancelled on the day of the hiring due to poor weather conditions or other reasons, a \$50 cancellation and setup fee will be charged. In that eventuality an acceptable alternative date will be arranged. Note that this cancellation fee will not apply if the Ground Hire Manager is notified of the cancellation prior to the day of the hiring.
11. The Box Hill Athletic Club accepts no responsibility for injury to any participant or spectator using the facility during the period of hire. The hirer shall have suitable public liability insurance to provide coverage against claims should such an injury occur.